

**MINUTES
BOROUGH COUNCIL MEETING
FEBRUARY 7, 2024**

The Downingtown Borough Council met in a regular session on February 7, 2024, at the Municipal Government Center, 4 West Lancaster Avenue, Downingtown, PA. Members present: President Rakoff, Vice President Plaughner, Councilors Howard, Horstmann, Ferris and Helm. Also attending were Mayor Dague, Solicitor O'Keefe and members of Borough staff.

Approval of Expenditures (Period Ending 01-31-24) – Councilor Ferris made a motion to approve the expenditures for the period ending 01-31-24, Councilor Horstmann seconded; motion carried unanimously.

Approval of Borough Council Reorganization Meeting Minutes (January 2, 2024) – Councilor Helm made a motion to approve the Borough Council reorganization meeting minutes of January 2, 2024 Councilor Ferris seconded; motion carried unanimously.

Recognition/Awards - None

Citizens to be Heard - None

Deferred Business - There was no deferred business.

New Business

East Caln Sewer Conveyance Agreement – Solicitor O'Keefe reported the agreement was reviewed and approved by East Caln Township's solicitor. Vice President Plaughner made a motion to approve the East Caln Sewer Conveyance Agreement, Councilor Helm seconded; motion carried unanimously.

Ordinance 2024-01 Amending Chapter 279 Zoning Hearing Board Notice Procedures – Bob Duncan, Code Inspector, reported the amendment deletes the need to send out notice letters via certified mail resulting in additional postage expense. The property is posted with a notice and many residents do not pick up their certified mail from the post office. After several questions, Councilor Ferris made a motion to advertise with the intent to adopt Ordinance 2024-01, Vice President Plaughner seconded; motion carried unanimously.

Ordinance 2024-02 Amending Chapter 150 Floodplain Management – Bob Duncan, Code Inspector, reported there was an additional revision requested by the Planning Commission pertaining to decks. The ordinance had previously been authorized for advertising by Borough Council. After discussion, Councilor Howard made a motion to advertise with the intent to adopt Ordinance 2024-02, Councilor Helm seconded; motion carried unanimously.

Resolution 2024-02 Designating Borough Emergency Service Providers – Mr. Smith informed Council the Chester County Department of Emergency Services requires an annual resolution indicating any changes in the Borough's emergency service providers. Vice President Plaughner made a motion to adopt Resolution 2024-02, Councilor Howard seconded; motion carried unanimously.

Resolution 2024-03 Authorizing Acquisition of Real Estate Under FEMA's Hazard Mitigation Grant Program – Matt Bush, Borough Engineer, reported the properties listed would be demolished and the parcels would become green space. Councilor Ferris made a motion to adopt Resolution 2024-03, Councilor Horstmann seconded; motion carried unanimously.

Planning Commission Reappointment – Councilor Ferris made a motion to reappoint Eileen Moyer as a member of the Planning Commission for a new term, Vice President Plaughner seconded; motion carried unanimously.

DMWA Board Reappointment – Councilor Helm made a motion to reappoint Vito Taraschi as a member of the DMWA Board for a new term, Vice President Plaughner seconded; motion carried unanimously.

Summer Jam (June 15, 2024) – Councilor Ferris made a motion to approve the Summer Jam event on June 15, 2024, Councilor Helm seconded; motion carried unanimously.

For the Good of the Order

The Parks & Rec Commission will hold an Easter egg hunt at Kerr Park on Saturday, March 23, 2024

Downingtown Strong was granted 501(c) 3 status as a non-profit organization.

Downingtown Library welcomed their new Director, Jasmine Smith.

Adjournment

Councilor Helm made a motion to adjourn the meeting at 7:20 p.m.; motion carried unanimously.

Respectfully submitted,



Millie Byerly
Assistant Borough Secretary