

# BOROUGH OF DOWNINGTOWN

## ATHLETIC FIELDS AND COURTS APPLICATION

Mail in or deliver to: Borough of Downingtown  
4 West Lancaster Avenue - Downingtown, PA 19335  
610/269-0344, Extension #238  
610/269-1580 - Telefax

Date Application Filed:

Individual/Organization:

Address:


Contact Person:

Telephone Number:

Date of Reservation: \_\_\_\_\_ Time: \_\_\_\_\_

### **ATHLETIC FIELDS AND COURTS**

*Athletic Fields and Courts are to be reserved by insured sports organizations only.*

- |   |  |
|---|--|
| <input type="checkbox"/> Ball Field K1 with Lights              | <input type="checkbox"/> Volleyball Courts   |
| <input type="checkbox"/> Ball Field K1 with NO Lights           | <input type="checkbox"/> Tennis Courts  |
| <input type="checkbox"/> Basketball Courts                      | <input type="checkbox"/> Log House Field   |
| <input type="checkbox"/> Johnsontown Park Athletic Fields 1-2-3 |  |

### **Fees for Athletic Fields/Courts:**

Lights for Ball Field/Court: Call for fee schedule

*Any individual or organization who wishes to reserve any of the Borough's athletic facilities including tennis courts, basketball courts, volleyball courts, football fields, soccer fields, baseball fields and the like, shall, prior to use of the facilities, submit to the Borough a certificate of insurance issued by a reputable insurance company which indicates comprehensive Commercial General Liability insurance coverage insuring the Borough of Downingtown, its officers, agents and employees from liability to persons or property with limits of not less than \$100,000 per person, \$300,000 per occurrence and \$50,000 for property damage. The Borough of Downingtown, its officers, agents and employees shall be named as coinsured persons or as additional insured parties. The certificate should indicate that such policies shall not be cancelable by the insurer without ten (10) days prior written notice to the Borough of Downingtown.*



**PLAN OF EVENT:**

Applicant must submit a plan for the event. Intentions for Field/Court Facilities must be clearly and completely stated. The plan should include:

People responsible for planning:

Handling of parking/traffic problems: \_\_\_\_\_

How will event be advertised: \_\_\_\_\_

Will participants be pre-registered: \_\_\_\_\_

Are all participants members of the organization:

Location within park where event will be held:

Will a registration fee be charged:

**Please provide any additional information regarding the plan of event in the space below:**

[Large dashed rectangular box for additional information]

**APPLICANT INFORMATION**

**(Must be a Borough Resident or Owner of a Business Located in the Borough)**

I hereby agree to observe the Downingtown Parks and Playgrounds Ordinance, Chapter 203, as amended by Ordinance No. 93-5. I have received a copy of the Park and Recreation rules as established by the Downingtown Parks and Recreation and agree to observe the same.

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**F O R B O R O U G H U S E O N L Y**

Fee Paid: \_\_\_\_\_

Date: \_\_\_\_\_

Police Department:

Approved

Disapproved

Date: \_\_\_\_\_

Initials: \_\_\_\_\_

Borough Manager:

Approved

Disapproved

Date: \_\_\_\_\_

Initials: \_\_\_\_\_