

**MINUTES**  
**BOROUGH OF DOWNINGTOWN**  
**WORK SESSION**  
**JUNE 15, 2011**

The Downingtown Borough Council met in work session on June 15, 2011 at the Municipal Government Center, 4 W. Lancaster Ave., Downingtown, PA. Members present: President Bruton, Vice President Brinton, Councilors Gazzo, Benner, Smith and Feldman. Also attending were Mayor Maxwell, Solicitor Rau and members of Borough staff.

President Bruton called the meeting to order at 7:00 p.m. The purpose of the Executive Session was to discuss real estate.

**Approval of Council Minutes (June 1, 2011)** – Councilor Benner made a motion to approve the minutes of June 1, 2011; motion carried unanimously.

**Citizens to be Heard**

Georgio Malle, 149 E. Lancaster Ave. – Mr. Malle expressed his concern regarding the Planning Commission’s decision to deny approval of the changes to his plan including removing the two trees and providing a permanent canopy over the sidewalk. The changes presented to the Planning Commission would be considered during the Comprehensive Plan update process at a later date.

**Deferred Business**

Planning Commission Correspondence – Councilor Gazzo made a motion to amend the parking fee schedule for the East End Lot per the Planning Commission’s recommendation; motion carried unanimously.

Ordinance 2011-05 Solar Energy – Defer to July 6

**New Business**

140 Lake Drive (Fence) – After review and discussion, Council requested additional information prior to making a decision. Defer to July 6 (Vice President Brinton joined the meeting.)

704 E. Lancaster Ave. (Fence) – Request to construct a structural arbor with beam and trellis for hanging vines. Councilor Smith made a motion to approve construction of the arbor along the property line of 704 E. Lancaster Ave.; motion carried unanimously.

Banner Application (Victory Brewing Co. Fall Fest) – Councilor Gazzo made a motion to approve the banner application; motion carried unanimously.

Johnsontown Community Group Update (Nick Winkler) – Mr. Winkler stated the group’s bylaws have been updated, he informed Council of the projects and activities the group has been involved with during the past six months. Their second annual National Night Out will be held on August 2. The group is also partnering with the United Way to install The Born Learning Trail in Johnsontown park. This is part of the United Way of Chester County’s Early Childhood Education Initiative and is designed to assist parents and caregivers in engaging their young children in early learning activities. Additional information is available at [www.unitedwaychestercounty.org](http://www.unitedwaychestercounty.org). Council agreed, by consensus, to support the Born Learning Trail installation in Johnsontown park.

East Church Street Parking Update (Michelle Smith) – Ms. Smith requested Council’s approval to move forward with 16 permit parking spaces on East Church St., residents have signed a petition supporting permit parking and it will be provided to Council. Council agreed, by consensus, to authorize the Borough solicitor to review and draft an amendment to the residential permit parking ordinance.

Fire Department (Car Request) – Chief Nelms requested Council’s approval to transfer the title for car #9 from the Police Department to the Fire Department. Councilor Gazzerro made a motion to approve the vehicle transfer; motion carried unanimously.

Mr. Sullin’s requested Council’s approval to dispose of the surplus vehicles via a bid process. Councilor Benner made a motion to authorize Borough staff to proceed with selling the surplus vehicles via a municipal bid process; motion carried unanimously.

July 4<sup>th</sup> Welcome America Parade (Philadelphia) – Chief Nelms informed Council the fire department has received an invitation to participate in the parade. He requested Council approval to participate, he has not chosen which vehicle they will take to the parade. Council approved, by consensus, the fire department’s participation in the July 4<sup>th</sup> parade.

Chief Nelms asked whether the fire department will be able to continue conducting training at 141 Wallace Ave. He feels this type of training is an invaluable training tool. Mr. Law informed Chief Nelms that training on the property was being suspended until further notice.

Borough E-Newsletter – Glenn Henninger, Minquas Fire Co., provided a brief presentation to Council on the types of public safety information that could be utilized to inform the community of emergency situations, street closings, etc. via an e-newsletter. Vice President Brinton made a motion to proceed with the development of a Borough E-Newsletter not to exceed a cost of \$75.00 per month; motion carried unanimously.

### **For the Good of the Order**

President Bruton announced the Good Neighbor Day festivities will be held on Monday, July 4<sup>th</sup> and everyone is welcome to attend and support the Borough’s emergency services departments.

The Borough Council meeting scheduled on June 22, 2011 will be canceled. The next regular meeting will be held on July 6, 2011.

### **Adjournment**

Councilor Gazzerro made a motion to adjourn the meeting at 8:00 p.m.; motion carried unanimously.

Stephen T. Sullins

Borough Secretary