

MINUTES
BOROUGH OF DOWNINGTOWN
WORK SESSION
NOVEMBER 16, 2011

The Downingtown Borough Council met in work session on November 16, 2011 at the Municipal Government Center, 4 W. Lancaster Ave., Downingtown, PA. Members present: President Bruton, Vice President Brinton, Councilors Gazzo, Benner, Smith and Feldman. Also attending were Mayor Maxwell, Solicitor Rau and members of Borough staff.

President Bruton called the meeting to order at 7:00 p.m.

Approval of Council Minutes (November 9, 2011) – Vice President Brinton made a motion to approve the minutes of November 9, 2011; motion carried unanimously.

Citizens to be Heard

Mr. Julius Kowalczyk, 622 E. Lancaster Ave., requested Borough Council's approval to install a fence along the east side of his property for privacy. Vice President Brinton made a motion to approve the installation of the fence along the east side of the property; motion carried unanimously.

Deferred Business

Ordinance 2011-10 Brandywine Ave. & 100 Block of Washington Ave. (Map & Zoning Change) – Defer

Ordinance 2011-11 DMWA Wells and Water Service – Pending

Ordinance 2011-13 Amend Zoning Ordinance re: Municipal Properties - Defer

New Business

CCEDC Presentation (Gary Smith, Bob Gravis, Craig Tucker) – An overview of the services and programs provided by CCEDC to businesses and municipalities in Chester County was presented to Council. A proposal will be prepared for Council detailing the services CCEDC can provide to the Borough.

Emergency Fencing and Roadwork at Daniel's Way Development – Vice President Brinton made a motion to authorize and ratify emergency fencing and roadwork measures to protect health safety and welfare of citizens in the Daniel's Way development and authorize the solicitor to lien the property as to Borough costs and expenses incurred, or otherwise secure payment from the owners or mortgagees for such work; motion carried unanimously.

2012 Draft Budget Review – Mr. Sullins completed reviewing the General Fund budget and provided Council with a breakdown of previously discussed funds, as requested.

President Bruton announced the November 23, 2011 Borough Council work session is canceled.

Resolution 2011-14 PEMA Designation of Agent – Councilor Gazzo made a motion to adopt Resolution 2011-14 designating an agent for the Borough to obtain PEMA emergency and disaster relief funds; motion carried unanimously.

Public Announcement per the Pennsylvania Municipal Property Purchase and Sale Law – Announcement is included as part of the public record.

For the Good of the Order

Mayor Maxwell announced the Downingtown Christmas Parade is scheduled for Saturday, December 10 at 3 pm. The Donner Dash, a new annual event, is a one mile run/walk. Visit www.dtownchristmas.com for additional details.

Council received a request for approval to have Santa ride on the fire truck. Council approved, by consensus.

Councilor Smith announced the Senior Center's Harvest Hop will be held on November 19 from 7:00-11:00 pm at the United Sports Training Center in Thorndale.

Mayor Maxwell announced the Minquas Turkey Fair will be held on Saturday, November 19 beginning at 7:00 pm.

Adjournment

Vice President Brinton made a motion to adjourn the meeting at 8:50 p.m.; motion carried unanimously.

Stephen T. Sullins

Borough Secretary