

MINUTES
BOROUGH OF DOWNINGTOWN
WORK SESSION
OCTOBER 19, 2011

The Downingtown Borough Council met in work session on October 19, 2011 at the Municipal Government Center, 4 W. Lancaster Ave., Downingtown, PA Members present: President Bruton, Vice President Brinton, Councilors Gazzo, Benner, Smith and Feldman. Also attending were Mayor Maxwell, Solicitor Verwey and members of Borough staff.

Vice President Brinton called the meeting to order at 7:00 p.m.

Approval of Council Minutes (September 21, 2011) – (President Bruton joined the meeting.) Councilor Benner made a motion to approve the minutes of September 21, 2011; motion carried 4-1 (Councilor Feldman opposed, Councilor Gazzo abstained).

Approval of Council Minutes (October 5, 2011) – Councilor Smith made a motion to approve the minutes of October 5, 2011; motion carried unanimously.

Citizens to be Heard

Lois Lehr, 361A E. Lancaster Ave., inquired why her permission was not requested prior to construction of a fence at 363 E. Lancaster Ave. also how will the fence be maintained.

Kathy Lyons, 168 Lake Dr., asked if a fence line needs to be constructed according to setback requirements. Council responded yes there are setback requirements.

Mr. Bruton, 363 E. Lancaster Ave., stated the fence at 363 E. Lancaster Ave. is on his property and he followed the process for permit approvals.

Deferred Business

Ordinance 2011-10 Brandywine Ave. & 100 Block of Washington Ave. (Map & Zoning Change) - Defer

Ordinance 2011-11 DMWA Wells and Water Service - Defer to Oct. 26

Ordinance 2011-12 Keene Lane Parking Restrictions – Defer to Nov. 2

New Business

Jim McGowan, Chairman of Minquas Fire Co. EMS – Mr. McGowan requested Council approval to title the vehicle and provide insurance coverage under the Borough's policy for a 2007 Dodge Ram 1500 Pickup. Mr. McGowan received an estimate of \$700 per year for insurance coverage. By consensus, Council authorized adding the vehicle to the Borough's policy and assigning the title to the Borough.

2012 Draft Budget Review (Sewer & Refuse Fund) – The current agreement with A.J. Blosenski for trash/recycling terminates December 31, 2011. The agreement states Borough Council has the option to extend the agreement.

Ms. Walters reviewed the sewer and refuse fund revenues and expenditures and addressed Council's questions.

Meeting Protocol – After discussion, Councilor Feldman made a motion to request monthly updates from every commission and have representatives attend meetings. There was no second to the motion and no action taken.

For the Good of the Order

There were no bids received for the Kardon Park RFP advertised.

Councilor Gazzoer stated everything is moving along with the fire house relocation.

Councilor Feldman stated the Downingtown Ghost Walk is scheduled on October 21, 22 & 23 tickets are \$7.00. Additional information is available at www.downingtown.org.

Adjournment

Councilor Gazzoer made a motion to adjourn the meeting at 8:25 p.m.; motion carried unanimously.

Stephen T. Sullins

Borough Secretary