

# Borough of Downingtown

Municipal Government Center 4 West Lancaster Avenue Downingtown, PA 19335

Phone: 610-269-0344 Fax: 610-269-1580

www.downingtown.org

## STREET BANNER APPLICATION

### APPLICANT INFORMATION:

NAME: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

### ADDRESS:

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### BANNER INFORMATION:

EVENT NAME AND DATE (if applicable): \_\_\_\_\_

BANNER HANG DATE: \_\_\_\_\_ REMOVAL DATE: \_\_\_\_\_

(Banner will be displayed a maximum of 2 weeks)

Note: The Borough of Downingtown reserves the right to refuse or remove any banner regardless of approval as deemed necessary; (unsafe conditions, weather etc.) at which time there will not be a refund. All banners will be hung by the Borough of Downingtown at approved locations only. The Applicant must provide proof of comprehensive liability insurance. The Applicant also assumes all liability for damages occurring to any persons or property arising from any act or omission associated with the banner.

### REQUIREMENTS:

- ❖ Proof of liability insurance, naming the Borough of Downingtown, its officers and employees as additional insured parties, is necessary with limits of not less than \$1,000,000.
- ❖ All cross street banners shall be constructed with the following specifications:
  - Size 3'x25'
  - Materials:
    - 16 Oz. 2 sided Laminated vinyl Banner Material
    - Hemmed all four sides with double stitch machine
    - 1" re-enforced nylon webbing sewn into hem (overlapped at corners)
    - Stainless Steel D- Rings sewn into all 4 corners
    - Stainless Steel Self Piercing Grommets every 25"
    - Plated steel rivets in corners to lock in stitching
    - Wind Slits Cut Minimum Every 3' Staggered across Banner
    - All Graphics Computer Cut High Performance (7-9 Year) Vinyl 3m or Equivalent
    - \*If banner is full color Digital Print: (2) Single Sided 13 Oz. Laminated Vinyl, Sewn Back to Back, All other construction specs same as above

APPLICANT SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

### BOROUGH USE ONLY

\$60.00 Fee Paid

Insurance Certificate Rec'd

Approved by Borough Council

Approved by BOROUGH MANAGER: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by PUBLIC WORKS: \_\_\_\_\_ Date: \_\_\_\_\_