

**MINUTES
BOROUGH COUNCIL MEETING
NOVEMBER 1, 2023**

The Downingtown Borough Council met in a regular session on November 1, 2023, at the Municipal Government Center, 4 West Lancaster Avenue, Downingtown, PA. Members present: President Rakoff, Vice President Plaughner, Councilors Howard, Horstmann, Ferris and Helm. Also attending were Mayor Dague, Solicitor O'Keefe and members of Borough staff.

Solicitor O'Keefe announced the purpose of the Executive Session this evening was to discuss personnel.

Approval of Expenditures (Period Engine 10-31-23) – Vice President Plaughner made a motion to approve the expenditures for the period ending 10-31-23, Councilor Howard seconded; motion carried unanimously.

Approval of Borough Council Work Session Minutes (October 18, 2023) – Councilor Helm made a motion to approve the Borough Council work session minutes of October 18, 2023, Councilor Horstmann seconded; motion carried unanimously.

Recognition/Awards - None

Citizens to be Heard

Ted Roehrig, 124 Lake Dr., commented on the Library fundraiser D-town Brew Down held at Minquas Fire Co., it was a fun event, he thanked everyone involved. He also commented on the costs reviewed pertaining to moving the Borough complex to 126 Wallace Ave., he hoped other options were being reviewed. President Rakoff assured him all options are being considered.

Deferred Business - There was no deferred business.

New Business

Appoint New Police Chief – Councilor Howard made a motion to accept the employment contract and appoint Brendan Brazunas, Chief of Police, Councilor Ferris seconded; motion carried unanimously.

Flood Advisory Committee (Update) – Cori Trice, Max Howard & Matt Bush, committee members, provided an update on the progress of the Flood Advisory Committee. Ms. Trice reviewed their mission and objectives, provided a summary of the activities accomplished and their eight priority initiatives which have been fully vetted, approved and ranked.

Resolution 2023-13 – Local Share Account Grant Application (flood gauges) – Vice President Plaughner made a motion to adopt Resolution 2023-13 submission of grant application to fund the purchase of flood gauges, Councilor Howard seconded; motion carried unanimously.

2024 Preliminary Operating/Capital Budgets – Vice President Plaughner made a motion to advertise with the intent to adopt the 2024 preliminary operating/capital budgets, Councilor Ferris seconded; motion carried unanimously.

For the Good of the Order

Councilor Horstmann thanked everyone for a good trick or treating evening.

The Log House will be open for tours on Sunday, November 5 from 1-4 p.m.

Shade Tree Commission is sponsoring a tree planting event in Kerr Park on Saturday, November 4th beginning at 10 a.m.

Minquas Fire Co. Fall Craft/Vendor Fair will be held on Saturday, November 4th beginning at 10 a.m.

The Tree Lighting event will be held on Saturday, November 25th at 6 p.m.

The Downingtown Christmas Parade will be held on Saturday, December 9th starting at 3 p.m.

The Library book sale was a huge success.

Adjournment

Councilor Helm made a motion to adjourn the meeting at 7:55 p.m.; motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Millie Byerly".

Millie Byerly
Assistant Borough Secretary