

**MINUTES  
PLANNING COMMISSION MEETING  
APRIL 5, 2021**

The Planning Commission met on the above date in the Council Chambers of the Downingtown Municipal Government Center at 7:00 p.m. Members present: Chairperson Dave Proctor, Vice-Chair Geanine Castaldi, Steve Henning, Mayor Phil Dague, Council Liaison Lauren Van Dyk, Adrian Martinez, Joe Ferris, Caroline O'Connor, JMR Engineer Matt Bush and Planning Commission Secretary Debra Lammey.

**Approval of Minutes**

Steve Henning made a motion to approve the minutes from November 16, 2020 (no quorum at the March 1, 2021 meeting), seconded by Adrian Martinez. Geanine Castaldi and Dave Proctor recused as they were not at the meeting. Approved.

Steve Henning made a motion to approve the minutes of March 1, 2021, seconded by Adrian Martinez. Eileen Moyer and Adrian Martinez recused themselves as they were not in attendance. Geanine Castaldi was added to those in attendance. Approved.

**Comprehensive Plan Discussion**

The Planning Commission met to strategize on the areas that need to be addressed for updating the Comprehensive Plan. Staff distributed a list of areas for consideration for the PC to review. It was decided that the PC would concentrate on certain items and interview local companies to work on the revisions to the Comp Plan which should be completed by 2023. It is preferable to add sustainability, traffic, in the outline. A smaller revision will be done this year. PC secretary will get the previous Comp Plan update RFP and distribute to the members of the Planning Commission. Caroline will get a list of Chester County based companies for the PC to review.

**Shade Tree Ordinance**

The Planning Commission discussed the possibilities of the shade tree commission do an inventory of trees and compile some educational material to distribute on the Hershey trees. Educating the residents is crucial on the historic trees as well. Joe stated they would be meeting and he will put in a plan of action.

**Engineering & Code Department Update**

- DVRPC will be having public meetings May 18<sup>th</sup> @ 2PM & May 20<sup>th</sup> @ 7PM to discuss the Traffic Study Action Plan.
- Woodbine Phase II beginning.
- Boot Road Bridge slated to be the next bridge project.
- El Limon Taqueria opened at 84 W Lancaster Ave.

**Council Update**

- Council meeting with be live streamed on Wednesday April 7, 2021.
- Trestle View CU Decision

**For the Good of the Order**

- Adrian thanked Phil Dague for help bringing up the Hershey trees and thanked Joe Ferris for the good job on the Shade Tree Commission.
- Joe said that Caln Township just got their grant money to start the Beaver Creek Trail to Lloyd Park and Tabas Trail. Steve said that the Borough obtained the ROW at St. Jo's.

- Phil wanted everyone to know that a new book came out called “Lafayette at Brandywine” by Bruce Mowday that Adrian painted the cover for and to say thank you to Joe Ferris.
- Lauren wanted to say thank you to Joe as well.

**Adjournment**

Geanine Castaldi made a motion to adjourn at 8:45 p.m., seconded by Adrian Martinez. Motion carried.

Respectfully submitted,

*Debra Lammey*

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Planning Commission Secretary