

**MINUTES  
PLANNING COMMISSION MEETING  
DECEMBER 20, 2021**

The Planning Commission met on the above date in the East Conference Room of the Downingtown Municipal Government Center at 7:00 p.m. Members present: Chairperson Dave Proctor, Vice-Chair Geanine Castaldi, Eileen Moyer, Adrian Martinez, Joe Ferris, Caroline O'Connor, JMR Engineer Matt Bush and Planning Commission Secretary Debra Lammey.

**Approval of Minutes**

Eileen Moyer made a motion to approve the minutes from November 1, 2021, seconded by Adrian Martinez. A correction for the date and wording was made. Approved.

**Discussion on Relocation of the Public Works Building**

Steve Sullins met with the PC to discuss the possibility of relocating the Public Works Department. The Borough sustained severe damage due to flooding and needs to come up with a solution to not go through this type of loss in the future. He presented some possible locations including the KIM site and the Norwood Rd site. He stated that the Norwood Rd property would be optimal due to the location of our storage facility next to it. Steve would like the PC to evaluate and make any recommendations/suggestions on possible locations for relocating the Public Works Department.

**Flooding Discussion**

Steve also discussed in the Borough. The Army Corp report gave some recommendations for corrections that were completed to help with flooding. He also stated that the development going in and around the Borough has not helped which is why we have the stormwater infrastructure maximized with new development. A Flood Committee would be helpful to best determine what can be done around the Borough to mitigate the flooding. Once the Committee is developed then we could reach out to the County and other entities to possibly get some help and offer ideas. Dave Proctor was impressed by the resident responses received from the Army Corp survey that was completed back in 2003/2004. PC would like to offer any assistance to the Flood Committee that is needed.

**Engineering & Code Department Update**

- River Station is moving ahead with construction.
- Woodbine Trail - Out to bid and will be awarded in January.
- Daniels Way - No update.
- Trestle View - No update yet, the applicant may be back in January or February.

**Council Update**

- New Council members to start in January.
- Flood Committee was established (members still have to be determined).
- Council adopted the budget with no tax increase but the sewer rate was increased.

**For the Good of the Order**

- Geanine: Had a question on what is done regarding dead trees. Steve let PC know that Code Enforcement sends out letters to those property owners who have trees needing to be addressed. Any trees that may be in question should be reported to the Codes Office.

**Adjournment**

Adrian Martinez made a motion was made to adjourn at 8:00 p.m., seconded by Geanine Castaldi. Motion carried.

Respectfully submitted,

*Debra Lammey*

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Planning Commission Secretary