

**MINUTES  
PLANNING COMMISSION MEETING  
JULY 18, 2022**

The Planning Commission met on the above date in the East Conference Room of the Downingtown Municipal Government Center at 7:00 p.m. Members present: Chairperson Geanine Castaldi, Vice Chair David Proctor, Eileen Moyer, Steve Henning, Council Liaison Joe Ferris, JMR Engineer Matt Bush and Planning Commission Secretary Debra Lammey.

**Approval of Minutes**

Dave Proctor made a motion to approve the minutes from May 2, 2022 with one correction, seconded by Eileen Moyer. Steve Henning abstained. Deferred – no quorum.

**Re-Organization – Open Voting Seat**

Dave proctor made a motion to nominate Joe Ferris as a voting member to serve the remainder of Phil Dague’s term (Feb 2023) seconded by Eileen Moyer. Approved.

**Planning Commission – Borough Code Chapter 61**

After discussion the PC decided that the current 7 members should stay and the extra two members would be beneficial to have. It was agreed that the terminology for the two extra members should follow the MPC guidelines. Specifically, the two members would be listed as alternates and can vote if needed if a quorum is not present based on seniority. It was asked if the current vacancies could also be added to the Borough Facebook page to expand on reaching more potential residents. The Planning Commission will also reach out to residents that they feel may be a good fit as well. After discussions Dave Proctor will amend Chapter 61 of the Borough Code and submit to the PC for review and approval.

**Comp Plan Update**

The RFP was completed by Joe Ferris and reviewed by the PC. It was determined that the Comp Plan would be considered a full re-write. Detailed items were discussed and Geanine will make necessary edits and submit to Staff for release. PC Liaison for the Comp Plan will be decided at a later date.

**Engineering & Code Department Update**

- 112 Washington may be submitting building permits soon
- River Station – Bridge will be placed August 2, 2022
- Trestle View working through water authority approvals
- Daniels Way on hold – Borough and Public Works took care on the on-site sink hole
- Woodbine Trail – lights going in at the big sidewalk

**Council Update**

Joe Ferris gave an update:

- Summer Jam - 8/6/22
- Fall Fest - 9/25/22
- Xmas tree lighting – 11/26/22
- Christmas Parade – 12/10/22

- New Library Director: Lauren Smyth

### **For the Good of the Order**

- Joe: Duck Race sold out, 1<sup>st</sup> Sunday of the month the Log House will give tours from 1-4
- Dave Question: Status update from Matt Bush - Brandywine Ave flood victims apps are being processed and waiting on approval soon
- Dave Question on Flood Committee update: Flood meeting was held - they are trying to identify and improve the flooding situation.
- Dave: What is the timeline for the playground at Kerr Park?
- Geanine: Thank you everyone!

### **Adjournment**

Dave Proctor made a motion to adjourn at 9:20 PM, seconded by Steve Henning. Motion carried.

Respectfully submitted,

*Debra Lammey*

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Planning Commission Secretary