

**MINUTES
PLANNING COMMISSION MEETING
OCTOBER 3, 2022**

The Planning Commission met on the above date in the East Conference Room of the Downingtown Municipal Government Center at 7:00 p.m. Members present: Chairperson Geanine Castaldi, Vice Chair David Proctor, Eileen Moyer, Steve Henning, Council Liaison Joe Ferris, Caroline O'Connor, Borough Engineer Matt Bush, Planning Commission Secretary Debra Lammey and Borough Manager Steve Sullins.

Approval of Minutes

Steve Henning made a motion to approve the minutes from September 19, 2022, seconded by Dave Proctor. Approved.

Comp Plan Update

Consultant interviews were held with two prospective Consultants. Interviews were conducted with a 15 minute presentation and followed a questions and answer session with the Planning Commission. After discussion Dave Proctor made a motion, seconded by Caroline O'Connor, Eileen Moyer and Steve Henning simultaneously to approve Michael Baker International as the Borough Consultant. The Planning Commission unanimously voted to select Michael Baker International to work with the Planning Commission on the Comprehensive Plan Rewrite.

Engineering & Code Department Update

- ZHB application was received for 222 Whiteland Ave but is being returned to applicant as incomplete.

Council Update

Nothing noted. Next Council meeting will be 10/5/22.

For the Good of the Order

- Dave: Friday the Library book sale begins.

Adjournment

Dave Proctor made a motion to adjourn at 9:00 PM, seconded by Eileen Moyer. Motion carried.

Respectfully submitted,

Debra Lammey

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Planning Commission Secretary