

**MINUTES  
DOWNTOWN BOROUGH  
SUSTAINABILITY ADVISORY COMMITTEE  
DECEMBER 28, 2022**

**CALL TO ORDER**

The Sustainability Advisory Committee monthly meeting was called to order at 7:00pm. The meeting was held in the Annex Building at Borough Hall.

**MEMBERS PRESENT**

Caroline O'Connor  
Susan McCreadie  
Suzanne Webster

**OTHERS PRESENT**

Phil Dague, Mayor of Downtontown

**ANNOUNCEMENTS** –

Ms. O'Connor announced that Mr. Steve Sullins, Borough Manager, has resigned. Mr. Dague commented that the search for his replacement is underway, and they have hopes of hiring within the first couple months of the new year. He said that he will make sure that the new manager makes sustainability a priority.

**PUBLIC COMMENT** – None

**MINUTES** – Approval of the September and November meeting minutes (McCreadie/O'Connor)  
Passed, 3-0

**OPEN DISCUSSION** –

▪ **Old Business**

Mr. Dague was interested to learn more about the committee's initiatives. The committee gave a brief overview of the topics that were discussed at the previous meeting. Ms. McCreadie asked if Borough Council would be open to having a Council liaison for the SAC to help make progress on the activities. Mr. Dague suggested the SAC reach out to Mr. Joe Ferris, Councilmember, to see if he would be interested in taking that on. Ms. O'Connor said she would talk to him at an upcoming Planning Commission meeting.

▪ **EV Charger**

The committee discussed the EV charger project. Mr. Dague wanted to make sure that the location of the charger would be smart, useable, and accessible when the Borough transitions to an electric fleet. After some discussion, the committee decided that the charger would be well suited at the site of the new municipal building on Wallace Ave. Ms. O'Connor said she would contact the Public Works Director to walk the site and find the most ideal location in that parking lot. She will also get his opinion on the best route to extend electric service to the parking spots, and evaluate what

resources the Borough might have to keep the costs down. Ms. McCreadie offered to review the grant application and start pulling together the information needed to take to Borough Council for approval. The committee will hopefully take the application to Borough Council in March 2023.

### **FOR THE GOOD OF THE ORDER –**

Ms. McCreadie said the Repair Café has found a location in Downingtown to host its first event. The event will be held on January 14, 2023 at the Central Presbyterian Church on Rt 113. Open to the public.

Ms. Webster announced she is now the Co-Chair for the Dark Sky Committee through the West Chester Green Team. She also said that her students would be making a documentary about the importance of dark skies, and that Downingtown would be featured as an example of severe light pollution. She mentioned that she had brought her concerns to the Planning Commission, but was unable to gain any traction. Ms. O'Connor stated that the Planning Commission had discussed the lighting ordinance at that meeting, and found that the ordinance was in place, but was not being enforced. Mr. Dague said that he would contact Mr. Jack Law, Public Works Director, about the Borough owned lights that were not in compliance. He said he would also contact the Borough Code Department to have them enforce the ordinance for others.

Ms. O'Connor reminded the committee that the meeting on the first Thursday in January is cancelled, and the next meeting would be on January 19, 2023. The committee will have to do a reorganization at that time.

### **ADJOURNMENT**

Seeing no further business, the meeting adjourned at 8:07pm.  
Next meeting Thursday, January 19, 2023 at 7:00pm at Borough Hall.

Respectfully submitted,

*L. Caroline O'Connor*

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